

April 26, 2019**Central Park Community Center, 1500 South Main Street, Broken Arrow, Oklahoma****Brought to you by****Exhibit Registration Form (Please keep a copy for your records)**

Organization/Company Name _____

Contact Person _____

Street Address _____

City, State, Zip Code _____

Telephone _____

Email Address _____

Please choose your sponsorship level at the right. Additional details are listed on the information sheet that accompanies this form.

Exhibit spaces are assigned as completed exhibit forms are received.

Each 10' X 10' includes (1) 8' table, (2) chairs and (1) trash can.

Complimentary Wi-Fi and electric is available. Electrical service must be requested below.

Are you requesting electricity for your booth(s)? No ____ Yes ____

Payment Options

Check - Complete this form, enclosing your check made out to Broken Arrow Seniors, and return to 1800 South Main Street, Broken Arrow, OK 74012

Credit Card - Please write your name and telephone number below and we will contact you to process the payment.

OR

You may complete this form and pay online using the following web address:

<http://baseniors.org/health-resource-fair-registration/>

Name: _____

Telephone: _____

Signature: _____ Date : _____

Your continued support of the Broken Arrow Senior Center is greatly appreciated!

If you have any questions, please contact Sean Simpson, President/CEO
sean@baseniors.org, (918) 259-8377

 Presenting Sponsor - \$2,500

- Limited to one sponsorship
- Register by February 1 to receive full marketing benefit
- First choice of 3 - 10' X 10' prime location exhibit booths
- Prominent recognition in event promotional materials
- Two complimentary ½ page ads or one full page in our 2019 *Silver Notes* newsletter
- Recognition on the Center's indoor digital billboard in 2019
- Logo & link on Broken Arrow Seniors website
- Company representative to address and provide information to the attendees of the April Senior Center luncheon
- 4 complimentary event lunch tickets

 Gold Sponsor - \$750

- 2 - 10' x 10' booths in a prime location
- Spotlitged in event promotional materials. Register by February 1 to receive maximum marketing benefit
- Complimentary 1/2 page ad in our 2019 *Silver Notes* newsletter
- 2 complimentary event lunch tickets

 Silver Sponsor - \$300

- 1- 10' X 10' booth
- 2 complimentary event lunch tickets



29th Annual

Senior Resource & Health Fair

Friday, April 26, 2019 • 9 am to 2 pm

Central Park Community Center, 1500 South Main Street, Broken Arrow, Oklahoma

INFORMATION SHEET

This is your only chance to meet face-to-face

Logistics

- Date:** Friday April 26, 2019
- Time:** 9 a.m. until 2 p.m.
- Location:** Central Park Community Center 1500 South Main Broken Arrow
- Set up :** Thursday, April 25 1:30 p.m. until 5:00 p.m.
- Tear Down:** Begins at 2:00 p.m., Friday, April 26

Set up Day: Set up is Thursday April 25 between 1:30 and 5 p.m. I encourage you to set up on Thursday as Seniors begin coming at 8:15 a.m. on the day of the event. Check in at the east end of the building (facing Main Street) to get booth assignment and packet. There will be volunteers to assist you in getting materials from your car to your booth.

Tear Down: Not before until 2 p.m. on Friday, April 26. Everything needs to be removed from the Community Center by 3 p.m.

Parking day of the event: Please park at the pool just to the north of the community center. There will be a shuttle to take you to and from the parking area.

Exhibit Area: (1) table with covering, (2) chairs and (1) trash can are provided with each 10' x 10' booth. Electricity and Wi-Fi are also available at no extra charge. The exhibit area is set up trade show style with pipe and drape.

Lunch: If you need additional lunches, they can be purchased for \$7.

Event Promotional Materials

Event promotion has included Life Senior Services Vintage Magazine and various Tulsa World publication advertising in addition to coverage in multiple local publications including the City of Broken Arrow *FOCUS* publication; event poster distribution throughout the community, community calendar announcements in various local print, radio and TV calendars; billboard promotion on Main Street, the BA and Hwy 169; TV interviews scheduled with Director prior to the event; website announcements; email blasts and community marquees as well as ongoing promotion to our senior center members.

If you need additional assistance you may call my cell 405-642-0266.

Sean